



## E0237 Advanced Planning Practitioner (Pilot Course)

**Course Dates:**

October 4–8, 2021

**Travel Dates:**

October 3, 2021 and October 9, 2021

**Course Length:**

This course is 5 days in length.

**Location:**

Emergency Management Institute (EMI), National Emergency Training Center (NETC), Emmitsburg, Maryland

**Course Description:**

Deliberate planning enables a jurisdiction to mitigate loss and improve outcomes from hazards, threats, and risks. The Planning Practitioner Program (PPP) mission is to improve the capabilities of emergency management planning personnel in planning program management and in every phase of the overall planning process. To be effective, active planners need proven planning theories and practice in the six steps of the planning process. This instructor-led course allows planners to further develop their knowledge, skills, and abilities to perform effectively as Lead Planners and improve both the quantity and quality of planning conducted at the local, Tribal, State, and Federal levels of government.

**Course Goal:**

The goal of this course is to establish knowledge and skills for a baseline deliberate planner who can synthesize information and make appropriate decisions and introduce advanced deliberate planning theories and how they transcend discipline-specific planning positions.

**Prerequisites:**

Applicants must complete all 9 pre-requisites OR have graduated from the EMI Basic Academy.

1. IS-0100: Introduction to the Incident Command System (ICS)
2. IS-0200: Basic Incident Command System for Initial Response
3. IS-0230: Fundamentals of Emergency Management
4. IS-0235: Emergency Planning
5. IS-0700: An Introduction to the National Incident Management System (NIMS)
6. IS-0800: National Response Framework (NRF), An Introduction
7. IS-0240: Leadership and Influencing
8. IS-0241: Decision Making and Problem Solving
9. IS-0242: Effective Communication

**Target Audience:**

This course is for experienced individuals with responsibilities in deliberate planning programs. Ideal candidates will have some experience (1-3 years) with emergency planning activities to include: Appointed emergency managers and emergency management staff from local, State, tribal, and Federal emergency management offices; Senior public safety or political appointees who have taken positions in the emergency management field; personnel serving in various emergency management disciplines (e.g., law enforcement, fire, public works, and public health) who desire or require further training in deliberate planning.

**Registration Deadline: September 13, 2021**

# TRAINING OPPORTUNITY

### To Apply:

Apply for this course at [National Emergency Training Center Online Admissions Application](https://training.fema.gov/netc_online_admissions) ([https://training.fema.gov/netc\\_online\\_admissions](https://training.fema.gov/netc_online_admissions)). Applications must include completion certificates of the Basic Academy OR IS-0100: Introduction to the Incident Command System (ICS); IS-0200: Basic Incident Command System for Initial Response; IS-0230: Fundamentals of Emergency Management; IS-0235: Emergency Planning; IS-0700: An Introduction to the National Incident Management System (NIMS); IS-0800: National Response Framework (NRF), An Introduction; IS-0240: Leadership and Influence; IS-0241: Decision Making and Problem Solving; and IS-0242: Effective Communication, as attachments. Applications should be routed to your State Training Officer (STO) for approval. Federal applicants, please route to your FEMA Regional Training Manager.

Scan the QR Code, or click the link to get [application procedures](#):



<http://training.fema.gov/Apply/>

### Travel and Housing Information:

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter and Welcome Package outlining travel information, NETC shuttle services, lodging, and other logistics.

Click the link for a PDF copy of the [NETC Welcome Package](#): ([https://www.usfa.fema.gov/downloads/pdf/netc\\_welcome\\_package.pdf](https://www.usfa.fema.gov/downloads/pdf/netc_welcome_package.pdf)).

Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity. Notify the NETC Transportation Office at least 2 weeks prior to the course date to reserve a shuttle seat. Details for the above are in the Welcome Package. Notice to Applicants for EMI courses: Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number.

### How do I obtain my FEMA SID number?

1. To register, go to [Student Identification System](https://cdp.dhs.gov/femasid). (<https://cdp.dhs.gov/femasid>)
2. Click on the "Register for a FEMA SID" button on screen.
3. Follow the instructions and provide the necessary information to create your account.
4. You will receive an email with your SID number. You should save this number in a secure location.

### EMI Point of Contact:

For additional information, contact the course manager, James Greenshields, at (301) 447-1437 or by email at [james.greenshields@fema.dhs.gov](mailto:james.greenshields@fema.dhs.gov) or email the Integrated Emergency Management Branch (IEMB) at: [FEMA-EMI-IEMB@fema.dhs.gov](mailto:FEMA-EMI-IEMB@fema.dhs.gov).

# TRAINING OPPORTUNITY